



Date: September 26, 2025

VACANCY NOTICE

The Department Of Communications & Digital Transformation (DCDT) under the Ministry of Prime Minister wishes to recruit a suitable candidate for the position of the **Business Applications Analyst**.

Job title	Business Applications Analyst
Post number	5700000080
Annual salary	PS 2,510,000 VT
Duty station	Port Vila
Ministry	Ministry of Prime Minister

Purpose of the Position:

To guide government agencies and DCDT in devising effective and efficient IT applications and business technology solutions to improve government processes and increase efficiency, effectiveness and productivity.

Selection Criteria:

Qualification:

- Degree

Special Business Education:

- Computer Science OR Information Systems OR Programming Or related fields

Experience:

- 5-7 years' experience in a similar role. Must have a programming background including web programming and design skills. Aptitude for developing and maintaining database applications.

Thinking style:

- Practical
- Problem solver
- Able to work in a team

Communication and interpersonal skills:

- Sound written
- oral communication skills
- Team player

Behavioral Competencies

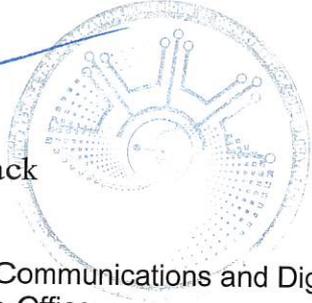
- Self-directed
- Time & deliverables driven
- Honest, reliable and of good character

Language:

English or French and Bislama.

Interested individual should call in at the OGCI0 to collect the **Job Application Form -PSC FORM 3-2** and other details about the position including duties, responsibilities, and reporting arrangement.

All applications must be sealed and address to the **Human Resource Officer, PMB 9108- Port Vila**. The closing date for this application will be **10th October 2025 no later than 5pm**. Only the shortlisted candidates will be inform accordingly for interview.



John Graham Jack

Director
Department of Communications and Digital Transformation
Prime Minister's Office.